

6th January 2016

1. Brisbane JRU
2. Brothers RFC
3. Bundaberg and District RU
4. Central Highlands RU
5. Central Queensland RU
6. Downs Rugby
7. Easts RFC
8. Far North Queensland Rugby
9. Gold Coast and District RU
10. GPS RFC
11. Logan City RFC
12. North Brisbane RFC
13. Mackay and District RU
14. Mt Isa RU
15. Queensland Junior Rugby Union
16. Queensland Rugby Referees (Brisbane) Association
17. Queensland Suburban Rugby Union (QSRU)
18. QSRU Affiliated Clubs
19. Souths RFC
20. Sunshine Coast RU
21. Sunnybank RFC
22. Townsville and District Rugby Union
23. University of Queensland RFC
24. Western Queensland RU
25. Wests RFC

Re: ARU Insurance / Registration / Player Clearances

Dear All,

In preparation of the 2016 season please refer to the following information.

Registration

It is a mandatory requirement of both ARU and QRU that ***all members of a club i.e. players, referees, coaches, team management, Committee Members and volunteers are registered, that year, on RugbyLink.***

Please note that this covers all players regardless if they are professional or amateur i.e. all players in Queensland **MUST** be registered with a club in 2016.

Please refer to the [following link](http://www.rugby.com.au/runningrugby/Registration.aspx) for further details and documentation –
<http://www.rugby.com.au/runningrugby/Registration.aspx> .

QUEENSLAND RUGBY UNION LTD ABN 95 055 120 217 ACN 055 120 217

Phone +61 7 3354 9333 Fax +61 7 3856 6333 Website www.redsrugby.com.au

Address St.George Rugby House, 231 Butterfield Street, Herston QLD 4006 Postal PO Box 205 Kelvin Grove DC QLD 4059

Player Clearances (part of the aforementioned Registration process)

To assist with this process, I advise as follows:

1. As at 1st January each year, all players i.e. professional and amateur are required to complete an ARU Registration form and be registered on RugbyLink should they be participating in a 2016 competition.
2. Clubs **MUST** follow the following process:
 - a. Ask the player where they last played rugby
 - i. If for the same club (regardless of when) the player may be renewed – **no player clearance is required**
 - ii. If for a different club in the same union as exemplified below:
 1. Player played for Souths (Brisbane) in 2015 and wishes to play for Brothers (Brisbane) in 2016
 2. Player played for Collegians (WQRU) in 2015 and now wishes to play for Longreach (WQRU) in 2016 in the WQRU competition – **no player clearance is required**
 - iii. If for a club in the same Union (**IN THE SAME YEAR**) as exemplified below:
 1. Player played for Biloela (CQRU) in 2016 and now wishes to play for Dawson Valley (CQRU) in 2016 – **a player clearance IS required – this is to be requested / completed via RugbyLink**
 - iv. If for a club in a different Union within Queensland (**regardless of year**) as exemplified below:
 1. Player played for Bowen (MDRU) in 2013 and now wishes to play for Teachers-Wests (TDRU) in 2016
 2. Player played for Wests (Brisbane) in 2015 and now wishes to play for Surfers Paradise (GCDRU) in 2016 – **a player clearance IS required – this is to be requested / completed via RugbyLink**
 - v. If for a club in a different Union outside Queensland, but within Australia (**regardless of year**):
 1. Player played for Randwick (NSWRU) in 2013 and now wishes to play for Maroochydore (SCRU) in 2016 – **a player clearance IS required – this is to be requested via RugbyLink**
 - vi. If for an overseas club / Union (**regardless of year**):
 1. Player played for Saracens (England / RFU) in 2012 and now wishes to play for Goondiwindi (DR) in 2016 – **a player clearance IS required – please refer to the [following link](http://www.rugby.com.au/runningrugby/ClearancesTransfers.aspx) for the required procedures / documentation – <http://www.rugby.com.au/runningrugby/ClearancesTransfers.aspx>**

All Clearances must be completed prior to that player participating with his / her new club.

To further assist and in further explanation, please refer below).

To avoid any unnecessary delays, clearances must be initiated by the player in question prior to them leaving their current club / union.

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The procedure for each clearance is detailed below:

1. **Within Australia** – please refer to the [following link](#) –
<http://www.rugby.com.au/Portals/33/Rugby%20Link%20v2/Comp%20Management/Comp%20Mgt%20-%20Player%20Clearance.pdf> p **Domestic Transfer Application**
2. **World Rugby Clearance (Inbound)** -
<http://www.rugby.com.au/runningrugby/ClearancesTransfers.aspx>
 - a. Player completes as required and forwards to current club management
 - b. Current club completes as required and forwards to their respective Union
 - c. Current union will complete as required and forward to ARU
 - d. ARU will forward to QRU
 - e. QRU will advise new club / Sub Union (as applicable)
 - f. New Sub Union will advise new Club
3. **ARU Clearance to another International Union (outbound)** -
<http://www.rugby.com.au/runningrugby/ClearancesTransfers.aspx>
 - a. Player completes as required and forwards to current club management
 - b. Current club completes as required and forwards to their respective Union
 - c. Current union will complete as required and forward to QRU
 - d. QRU will forward to ARU
 - e. ARU will complete and forward to the International Union
 - f. International Union will advise their respective new club / Sub Union (as applicable)

To obtain contact details for International Unions / Provincial Unions / Clubs, please [click here](#) –
<http://www.worldrugby.org/member-unions> and then continue via the Home Union's website and proceed to Provincial Unions / Clubs etc.

Each Union / Sub Union is to maintain a register to record player transfers both in and out of their respective Union – most of these will be done automatically via the RugbyLink System.

Please contact me should you care to discuss.

Thanks and regards,



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Cc: Executive General Manager - Reds, High Performance
General Manager Operations, Operations
Head of List Management and Pathways, Football Performance
Head of Diversity & Pathways, Operations
Head of Rugby Services
Head of Participation, Operations

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